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Citation Examples: Chicago

> It is recommended to use **Citation Management Software** such as **Zotero** to store your sources and generate bibliographies.

Chicago style refers to the *Chicago Manual of Style, 17th Edition (CMOS 17)*.

> **Note:** The 18th edition of the *Chicago Manual of Style* (CMOS 18) was published in September 2024 and introduces some changes, particularly to the handling of electronic sources and AI-generated content. The examples on this page follow CMOS 17, which remains widely used. Please confirm with your instructor which edition is required for your programme.

Citing sources in Chicago Author-Date style consists of two parts:

1. **An in-text citation** (a brief parenthetical reference within the body of your text)
2. **A bibliography entry** (the full source details, listed alphabetically at the end of your paper)

Every in-text citation must correspond to a full entry in your bibliography, and every bibliography entry should be cited at least once in your text. Together, the two parts allow the reader to trace any claim back to its original source.

> **DOIs preferred over URLs:** When citing electronic sources, always use a **DOI** (Digital Object Identifier) if one is available, as DOIs are permanent and stable. Only use a URL if no DOI exists. A DOI is formatted as a full link: `https://doi.org/10.xxxx/xxxxx`.

In-text Citations (*Author-Date Format*)

Basic Format

(Author Year, Page Number)

Detailed Examples and Cases

One Author

Include the author's last name and year, followed by a comma and the page number you are citing.

(Thelen 2004, 271)

> **"There is a consistently high correlation between the voting patterns of parents and the eventual voting patterns of their children, as demonstrated by Miller and Hastings" (Thelen 2004, 271).**

Two Authors

Connect both authors' last names with "and," followed by the year, followed by a comma and the page number you are citing.

(Gourevitch and Shinn 2005, 59)

> **The *Seattle Advertiser* made some startling claims about interventions by corporate interests in the 2004 mayoral election (Gourevitch and Shinn 2005,**

> **59).**

Three Authors

List each author's last name separated with a comma, with "and" before the third author, followed by the year, followed by a comma and the page number you are citing.

(Boyd, Teale, and Takuma 1997, 13)

> **Early interventions in literacy development have been shown to produce lasting effects on reading ability across socioeconomic groups (Boyd, Teale, and Takuma 1997, 13).**

Four or More Authors

List the first author's last name, then include "et al." for "and others."

(de La Bédoyère et al. 2006, 101)

> **The theory that the Renaissance marked a radical break with previous history is now discounted by many, notably by Sadie Hawkins in her book *The Myth of the Renaissance* (de La Bédoyère et al. 2006, 101).**

No Author or Date

List the title of the work in quotation marks and use "n.d." for "no date."

("Making the most of Generative AI," n.d.)

> **Prompt engineering techniques can substantially improve the quality of AI-generated output ("Making the most of Generative AI," n.d.).**

Two or More Authors with the Same Last Name

When the reference list has works by authors with the same last name, include their first initial in the in-text citation.

(K. Thelen 2004)

> **Institutional development in Germany followed a path-dependent trajectory shaped by vocational training systems (K. Thelen 2004).**

Multiple Works by the Same Author in the Same Year

If an author has published multiple works in the same year, alphabetise the titles in the reference list and then add a, b, c, etc. to the year.

(Sheringham 2010a)

(Sheringham 2010b)

> **Sheringham's first study focused on archival practices in urban spaces (Sheringham 2010a), while his later work expanded the analysis to include suburban landscapes (Sheringham 2010b).**

Author's Name Appears in the Sentence

If the author's name appears in the sentence, do not include the name again in the parentheses.

> **Thelen (2004, 271) argues that institutional evolution is deeply rooted in historical contexts.**

Multiple Citations

To cite more than one reference in a single in-text citation, separate the references by semicolons. If the works are by the same author, use just the year and separate with a comma. See *CMOS 15.30* for details.

(Thelen 2004; Gourevitch and Shinn 2005)

(Thelen 2004, 2006; Gourevitch and Shinn 2005)

> **Several scholars have argued that corporate governance structures are shaped by national institutional frameworks (Thelen 2004; Gourevitch and Shinn 2005).**

Figures (Artwork/Images)

Images should appear shortly after you mention them in your paper, should be numbered (Figure 1, Figure 2, etc.), and should appear in the *List of Figures* of your research.

Chicago style also states that "a brief statement of the source of an illustration, known as a credit line, is usually appropriate" (*CMOS 3.29: Sources and permissions*). Chicago style does not prescribe the exact format of this statement. **The style does not require that images included in a paper be listed in the bibliography.**

If you wish to include an image in your paper, Whitecliffe requires at least the following information:

- **Author or creator's name**
- **Title**, or brief description if no title exists
- **Year** (if available)
- **Format** (plan, photo, diagram, oil on canvas, etc.), if not apparent
- **Origin** (publication title, website, etc.)
  - **URL** (for online sources only)
- **Date of access** (for online sources only)

Additional data that add context, such as a caption, are encouraged.

Example

Figure 1. The Bauhaus building in Dessau, Gunnar Klack, *Bauhaus Dessau, Gropiusallee Ecke Bauhausstraße, Dessau-Roßlau, Werkstättenflügel Foto aus Richtung Südosten,* 2020, Wikimedia Commons, https://commons.wikimedia.org/wiki/File:2020-09-18-Bauhaus-Dessau-Werkstattfluegel-Ecke-2.jpg. CC BY-SA 4.0.

In the example above, the elements correspond to:

Figure 1. Caption, Author/Creator, *Title,* Date, Publisher/website, URL. License.

Bibliography / References / Works-Cited

The bibliography appears at the end of your paper and provides the full publication details for every source cited in the text. Entries are listed alphabetically by the first author's last name (or by title, ignoring articles such as "A," "The," or "An," when no author is available). The bibliography allows your reader to locate and verify each source you have used.

> **Formatting note:** Bibliography entries use a **hanging indent**: the first line of each entry is flush left, and all subsequent lines are indented (typically by 1.27 cm / 0.5 in). In Microsoft Word, you can apply this via *Paragraph > Special > Hanging*. In Google Docs, use *Format > Align & indent > Indentation options > Special indent > Hanging*.

Generative Artificial Intelligence (AI)

Chicago (18th edition): Author-Date

Chicago style lists the AI tool's developer as the author. The date is the date you generated the content, not a publication date.

In-text citation

> (OpenAI 2024)

Reference list entry (with a shareable URL)

> OpenAI. 2024. Response to "Describe three approaches to sustainable façade design for a tropical climate." ChatGPT-4o, November 14, 2024. https://chatgpt.com/share/[link].

Reference list entry (prompt included in the text of your paper)

> OpenAI. 2024. Text generated by ChatGPT-4o, November 14, 2024. https://chatgpt.com/share/[link].

If no shareable URL is available

Some AI tools, including institutionally licensed versions of Copilot and Gemini, do not generate shareable links. In that case, describe the exchange clearly in your text and note that the conversation is not publicly retrievable. A bibliography entry is optional but should include as much identifying information as possible:

> Microsoft. 2024. Response to "Summarize current building regulations for passive house design in Northern Europe." Microsoft Copilot, October 3, 2024. Conversation not publicly retrievable.

Notes

- Replace the example prompts with your own. Keep the prompt text in quotation marks.
- Include the model version (GPT-4o, Gemini 1.5, etc.) where you know it; this matters because different versions produce different outputs.
- Chicago 18th edition guidance on AI citation is covered at section 14.112. The guidance is subject to further revision; check the Chicago Manual of Style Q&A for updates.

Books / eBooks

Book (single author)

Author's Last name, First name. Year of publication. *Title: Subtitle.* Edition. Place of publication: Publisher.

> Thelen, Kathleen. 2004.*How Institutions Evolve: The Political Economy of Skills in Germany.* Cambridge: Cambridge University Press.

Book (two or three authors)

First author Last name, First name, and second author First name Last name. Year of publication. *Title: Subtitle.* Edition. Place of publication: Publisher.

> Gourevitch, Peter, and James Shinn. 2005. *Political Power and Corporate Control: The New Global Politics of Corporate Governance.* New Jersey: Princeton University Press.

Book (four or more authors)

First Author Last name, First name, remaining authors' First name Last name. Year of publication. *Title: Subtitle*. Edition. Place of Publication: Publisher.

> De la Bédoyère, Camilla, Ihor Holubizky, Julia Kelly, Michael Kerrigan, James Mackay, William Matar, Tom Middlemos, Michael Robinson, and Iain Zaczek. 2006. *A Brief History of Art.* London: Flame Tree Publishing.

eBooks

Author(s) Last name, First name. Year of publication. *Title: Subtitle*. Edition. Place of Publication: Publisher. DOI, URL, or database name.

> Beaumont, Lesley A. 2012. *Childhood in Ancient Athens: Iconography and Social History*. London: Routledge. https://ebookcentral.proquest.com/lib/ucd/detail.action?docID=1114632.

> **Note:** If a book is available in print and online, you must cite the version you consulted. Access dates are only included if no publication date information is available. If no place of publication is available for an eBook, write "n.p." ("no place") in its position.

> **Note:** If you access your book on an eReader or other type of platform, insert that instead of the URL (e.g., Kindle, Google Play Books, Apple Books).

> **Note:** Where page numbers are not available or change depending on the device used, CMOS 17 advises including chapter numbers or section headings instead. If a scanned version of the original book is available online, this version is preferable for citation.

Book Chapters

Author(s) Last name, First name. Year of publication. "Title of Chapter." In *Book Title*, edited by First name Last name, Pages. Place of publication: Publisher.

> Sheringham, Michael. 2010. "Archiving." In *Restless Cities*, edited by Matthew Beaumont and Gregory Dart, 10–24. London: Verso.

Journal Articles

Journal article (single author)

Author(s) Last name, First name. Year of publication. "Title of Article." *Journal Title* Volume, Issue no. (month or season): Pages.

> Barber, Marcus. 2024. "Global Warming and the Political Ecology of Health: Emerging Crises and Systemic Solutions." *The Australian Journal of Anthropology* 21, no. 3 (Winter): 390–391.

Journal article (two or three authors)

First Author Last name, First name, remaining authors First name Last name. Year of publication. "Title of Article." *Journal Title* Volume, Issue no. (month or season): Pages.

Morgan, Sylvia, Danny Carswell, and Lynda Lamore. 2010. "The Rise of Political Correctness in Post-War Britain." *Twentieth Century Britain* 25, no. 3 (March): 412–416.

Journal article (four or more authors)

First Author Last name, First name, remaining authors First name Last name. Year of publication. "Title of Article." *Journal Title* Volume, Issue no. (month or season): Pages.

Virtue, Simon, Holly Wright, Dale Diamond, and Sheila Murphy. 1943. "Was Mark Twain a Nihilist?" *American Literary Essays* 3, no. 88 (Winter): 13–27.

eJournal article

Author(s) Last name, First name. Year of publication. "Title of Article." *Journal Title* Volume, Issue no. (month or season): Pages. DOI or URL.

Mulvin, Lynda, and Steven E. Sidebotham. 2004. "Roman Game Boards from Abu Sha'ar (Red Sea Coast, Egypt)." *Antiquity* 78, no. 301 (September): 602–617. https://doi.org/10.1017/S0003598X00113250.

Note: CMOS 17 advises including an access date only when no publication date is provided.

Note: Month of publication only needs to be included where given in the source.

Note: For four or more authors, list all authors in the bibliography. In a footnote, list only the first author followed by "et al." For more than ten authors, list the first seven in the bibliography followed by "et al."

Theses and Dissertations

Author Last name, First name. Year. "Title of Thesis." Type of thesis, Institution. DOI or URL.

> Okonkwo, Adaeze. 2024. "Brand Storytelling and Consumer Engagement in the German Start-Up Ecosystem." Master's thesis, Whitecliffe University of Applied Sciences. https://repository.berlin-international.de/items/example.

> **Note:** The type of thesis should be specified exactly (e.g., "Bachelor's thesis," "Master's thesis," "PhD diss."). If the thesis is available in the Whitecliffe Institutional Repository or another online repository, include the DOI or URL.

Reports and White Papers

Author(s) or Organisation. Year. *Title of Report*. Report number (if applicable). Place of publication: Publisher. DOI or URL.

> Organisation for Economic Co-operation and Development. 2023. *OECD SME and Entrepreneurship Outlook 2023*. Paris: OECD Publishing. https://doi.org/10.1787/342b8564-en.

> McKinsey & Company. 2024. *The State of AI in Early 2024: Gen AI Adoption Spikes and Starts to Generate Value*. https://www.mckinsey.com/capabilities/quantumblack/our-insights/the-state-of-ai.

> **Note:** When an organisation is both the author and the publisher, it is acceptable to list the organisation as the author and omit it from the publisher position, or to list it in both positions. Be consistent throughout your bibliography.

Conference Papers and Proceedings

Unpublished conference paper

Author(s) Last name, First name. Year. "Title of Paper." Paper presented at Conference Name, Location, Date. DOI or URL.

> Chen, Wei, and Laura Müller. 2023. "Sustainable Materials in Modular Housing: A Comparative Analysis." Paper presented at the International Conference on Sustainable Design, Copenhagen, September 14–16, 2023.

Paper published in a proceedings volume

Author(s) Last name, First name. Year. "Title of Paper." In *Title of Proceedings*, edited by First name Last name, Pages. Place of publication: Publisher. DOI or URL.

> Nakamura, Yuki. 2022. "User Experience Design for Ageing Populations." In *Proceedings of the 2022 Design Research Society Conference*, edited by Ri Pierce and Paul Rodgers, 312–325. London: Design Research Society. https://doi.org/10.21606/drs.2022.example.

Artworks / Images

> **Note:** CMOS 17 states that paintings, sculptures, and photographs can normally be cited in the text with full source details. **A bibliography entry is not a requirement** (*CMOS 14.235: Citing paintings, photographs, and sculpture*).

Creator/Artist(s) Last name, First name. *Title*. Date of creation/completion. Medium, Dimensions (dimensions conversion). Location of work. DOI, URL, or database name.

> Gloag, Isobel. *The Woman with the Puppets*. 1915. Oil on canvas, 64.5 × 82.5 cm (25.39 × 32.48 in). Hugh Lane Gallery, Dublin, Ireland. http://emuseum.pointblank.ie/online_catalogue/work-detail.php?objectid=619.

Webpages

Author Last name, First name. "Title of Web Page." Website name or publishing organisation. Publication date or last modified date, year. Access date if no other date available. DOI or URL.

> Hayden, Meadhbh. "My Tips for Swimming in the Irish Sea." SpunOut.ie. February 23, 2021. https://spunout.ie/voices/advice/my-tips-swimming-irish-sea.

> **Note:** If no author is available, the publishing organisation can be used instead. If neither is available, list the title first. Use the first significant word (ignoring articles such as "A," "The," or "An") to determine alphabetical placement in the bibliography.

> **Note:** Only provide an access date if the date published or last modified is unavailable.

> **Note:** The publishing organisation does not need to be included if it is the same body as the website name, title, or author.

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